

RAVENSTONE PARISH COUNCIL

Minutes of the meeting held on Thursday, 8th February 2018 at Ravenstone Village Hall at 7.30 pm

Present: Cllrs S. Bailey (in the Chair), R. Humphreys, H. Anderson, N. Brinner; Robin Cooper (Neighbourhood Plan). 2 residents.

Clerk J Vischer

1. **Apologies** – Cllr L. Postawa; Ward Cllrs K. McLean, P. Geary, D Hosking. These were accepted.

2. **Declaration of Members Interests** – None.

3. **Approval of Minutes of the January Meeting and any Matters Arising** – previously circulated for comment. Accepted as an accurate record. Proposer Cllr Anderson, Seconder Cllr Humphreys. Unanimous.

4. **Village Appearance**

4.1. Annual Inspection Action Plan –

4.1.1. Crumbling wall by Old Dovecote – Cllr Anderson reported that the Conservation Officer had approved the minor alterations to the wall to compensate for the roots of a nearby tree.

4.1.2. Crumbling wall by School House – even though the Society of Merchant Venturers (SMV) had promised it would be done by Christmas this was still outstanding. Chair to contact Mr Howkins to see if SMV had asked him to repair this wall as well as the Old Dovecote wall. **CHR**

4.1.3. Phonebox removal – not yet removed.

5. **Flood Mitigation**

Ward Cllrs had not informed the Council of any further developments.

6. **Recreation Field**

Land Deeds – the solicitors had requested nominations of a resident of at least 20 years standing, preferably a parish councillor, to be named in a Statement of Truth to be submitted to Land Registry. Both Cllr Anderson and Cllr Postawa had put themselves forward. Clerk to follow up. **CLK**

7. **Allotments**

7.1. Pump – in spite of several requests the contractor's estimate for installation was still awaited. It was agreed to set a ceiling of £300 so that Cllr Anderson, in liaison with the Chair, could approve the quote before the next meeting. **CLLR ANDERSON**

8. **Finance** –

8.1. **Cheques for approval & Balances** – The following payments were approved:

Clerk's salary £180.95; Clerk's expenses £19.33; Neighbourhood Plan consultants - £4,080.00; Landscape maintenance (2nd and final tranche) – £2,181.55; allotments hedgerow planting - £200.00.

Available balance at 27th January 2018: £9,980 (plus Section 106 funds & Allotment deposits).

8.2. **New Data Protection Requirements** – the Clerk informed councillors that a comprehensive review of data handling (personal data) was required under the upcoming new EU Regulations, a UK Bill was also in the pipeline.

8.3. **Landscape contract renewal** - Following the successful completion of last year's landscaping and allotment maintenance work councillors agreed to renew the contract for another year on the basis of a 3% increase - as per last year. **CLK**

9. **Neighbourhood Plan (NP)**

9.1. **Steering Group report back** – Robin Cooper, Chair of the Steering Group, had submitted a written report. The Steering Group had not met since the last meeting.

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9.1.1. A meeting had been held with representatives the Ravenstone Hospital Trust on 30th January.

9.1.2. The Plan itself is in production, a draft may be ready for the next meeting.

9.1.3. Draft Plan consultation being planned with Open Days.

9.1.4. Some grant monies may have to be returned at the end of the financial year – to be reapplied for from a new awarding body.

9.2. **New website** – Cllr Brinner had circulated access to the website to members and the Clerk. He had since added photographs and pages for the Neighbourhood Plan. Domain name approval is still outstanding. Cllr Brinner proposed to bring a laptop to the next meeting to display the site and its features. He also offered training on the updating of the site to the Clerk for parish business and at least one other for Neighbourhood Plan purposes.

CLLR BRINNER

10. Planning Applications

10.1. **Previous applications** – 17/03221/FUL Land Adjacent Small Farm Ravenstone Mill Road, New 2 bedroom dwelling. *Pending*

10.2. 17/03350/TCA Hobbes Cottage North End, Notification of intention to crown reduce by 3m to 1 x False Acacia and 1 x Crab Apple (T1,T9). Crown reduce by 1m to 1x Damson and 1 x Cherry (T2, T3), remove 1 x Plum, 1 x Apple and 1 x Cherry (T4, T6, T8). Crown reduce by 2m to 1 x Quince (T5). and pollard to 4m 1 x Willow (T7). No objections – a comment: ‘to support the tree officer’s decision’. *Pending*

10.3. **NEW applications** – 18/00122/TCA 1 Abbey Way Ravenstone, Felling of ornamental sycamore. Tree is too large for its location in middle of the patio and is in close proximity to house. No objections.

10.4. **Any Other Planning Matters** - None

11. **Correspondence (other than email)** – None.

12. **Councillors/Residents Items**

12.1. **Outstanding highways matters** – Collapsed road sign at bend of Weston Road – no date yet given for the scheduled repair.

12.2. **Moles on the Recreation Field** – the Clerk had called in the pest controller.

12.3. **Fly-tipping** of possibly hazardous waste off the Weston road - Cllr Anderson reported that this had not been removed.

NEW Items –

12.4. Memorial Plaque/bench for previous Chair, Richard Rook – All agreed that a memorial to Richard Rook for all his hard work and commitment to the Parish would be money well-spent. Chair to research.

CHR

13. **Date of Next Meeting** – Thursday 8th March 2018 at 7.30pm at the Village Hall.

Meeting closed 8.25pm

signed

date