

RAVENSTONE PARISH COUNCIL

Minutes of the meeting held on Thursday, 8th JUNE 2017 at Ravenstone Church at 7.30 pm

Present: Cllrs S. Bailey (in the Chair), R. Humphreys, N. Brinner and H. Anderson. 2 residents
Clerk J Vischer.

Due to the sad death of the incumbent Chair Cllr Richard Rook, on the day, the meeting was abbreviated to include only the most urgent business.

A minute's silence was observed in Cllr Rook's honour.

1. Approval of Minutes of the May Annual and Ordinary Meetings – previously circulated for comment. The minutes of both meetings were accepted as an accurate record. Proposer Cllr Humphreys, Seconder Cllr Brinner. Unanimous.

2. Finance

2.1. Cheques for approval & Balances – The following payments were approved:

Clerk's salary - £140.70; Post Office (PAYE, 1st qtr) - £113.80; Admin expenses £16.80; Chair's expenses - £38.60. It was noted that the full amount of the Milton Keynes Council Parish Partnership Fund for the allotment works - £5,000 – had been received. Available Funds at 26th May 2017: £9,045 (excluding earmarked reserves)
Proposer Cllr Humphreys, Seconder Cllr Bailey. Unanimous.

2.2. Signing of Annual Return (Mazars 'External Audit' Form) – The Clerk reported that the Internal Audit had been carried out and no significant issues had been raised. Councillors approved the Annual Return Governance Statement and Annual Return Figures. The Form was duly signed. Proposer Cllr Humphreys, Seconder Cllr Bailey. Unanimous.

3. Neighbourhood Plan - New website – Cllr Brinner proposed that due to the urgency of this item It should be discussed and agreed over the email network. This was agreed.

4. Date of Next Meeting - Thursday 13th July 2017 at 7.30pm at the Village Hall

Meeting closed 8.10pm

signed

date