

Minutes of the meeting held on Thursday, 14th July 2016 at Ravenstone Village Hall at 7.30 pm

Present: Cllrs R. Rook (in the Chair), S. Bailey, H. Anderson and N. Brinner; Ward Cllr P. Geary, One member of the public.

Clerk J Vischer.

1. **Apologies** – Cllr R. Humphreys, Ward Cllrs K. McLean, D. Hosking. These were accepted.
2. **Declaration of Members Interests** – None
3. **Approval of Minutes of the June Meeting and any Matters Arising** not covered below
 - 3.1. The minutes of the June Meeting were passed as an accurate record. Proposer Cllr Anderson, Seconder Cllr Brinner. Unanimous.
 - 3.2. Matters Arising –
 - 3.2.1. Recreation Field – The Clerk reported that he had prepared an enquiry with map and map references for Land Registry. A cheque for the fee was ready to be signed prior to sending off. **Clerk**
 - 3.2.2. Data Protection – The clerk had registered RPC - a cheque for the fee was ready to be signed. **Clerk**
4. **Village Appearance**
 - 4.1. Turf repair to damaged verges in Common Street – this had been carried out by councillors and volunteers but within the same day both areas of the verge repair had been damaged again. It was resolved to:
 - 4.1.1. Write a warning note in the Gate News regarding verges and parking on the footpaths. **Chair**
 - 4.1.2. Place reminder signs at the entrances to the village **Chair**
 - 4.1.3. Erect small “correx” signs *in situ* **Chair**Clerk to ascertain the availability of “correx” and printing options **Clerk**
5. **Flood Mitigation**

The new Storm Water Management Plan (SWMP) was now available on the Milton Keynes Council (MKC) website. It was noted that Ravenstone had been included. Ward Councillor Peter Geary reported that Ward Councillors had presented to Committee on 11th July. Ward Councillors to liaise with the MKC officer in charge, James Williamson, in drawing up a viable project plan by September. **Ward Cllrs**
6. **Landscaping**

The season’s weather has meant that the grass is growing at a relentless pace and the Chair requested permission to authorise 2 extra cuts at approx. £90 each for Mill Lane and Stoke Road. This would make a total of 7 for the year instead of 5. **Resolved** unanimously to increase the number of cuts this year for Mill Lane and Stoke Road from five to seven. Chair to instruct contractor. **Chair**
7. **Recreation Field Improvements**
 - 7.1. Sports Equipment installation – this had been completed bar the additional re-painting of a scuffed pole and extra re-seeding. [*post meeting note*: launch event and publicity to be arranged] **Resolved** unanimously to pay the contractor on presentation of invoice and completion of outstanding work in between meetings (no August Meeting). **Chair/Clerk**

At the request of a resident it was further discussed whether to install barrier hedging but it was agreed this might have an adverse effect by hiding it. To monitor.
 - 7.2. Picnic table – Cllr Bailey reported that the preferred bench was still unavailable so it was agreed that the Clerk would order from the previously selected supplier online. It was further agreed that £200 be set aside for slabs to be laid under the table. Clerk to ensure picnic table ordered came in under budget i.e. £250. **Clerk**
8. **Allotments**

The Chair reported that the conveyance process seemed to be active in spite of the lack of sight of the proposed lease. **Chair**

9. Finance - Cheques for approval & Balances –

9.1. The following payments were approved:

<u>chq</u>	<u>Service</u>	<u>gross</u>
100689	J Vischer - salary	168.82
100690	J Vischer - admin	23.35
100691	Information Commissioner	35.00
100692	Land Registry	<u>4.00</u>
	Total	231.17

Total Credits – (Village Fete grant & Planning refund) £850.50.

Available Funds at 27th June 2016: £13,473 (plus allocated reserves).

- 9.2. Internal and External Audit update – The Clerk reported that the Internal Audit had raised no major issues and that the External Audit form had consequently been submitted within the end of June deadline.
- 9.3. Bank Signatories form – the Clerk had brought the mandate change forms to the meeting for signing. It was agreed that Cllrs Anderson and Bailey be added to the signatory list.

10. Planning

Previous applications

10.1. 16/00900/DISCON, 16/00941/DISCON & 16/01069/DISCON all details pursuant to discharge of conditions for Yew Tree Farm application no 14/00508/FUL. *Split decision.*

10.2. **NEW** – none.

10.3. **OTHER** to monitor

10.3.1. Bluebell cottage – MK Planning Enforcement Team had written to Mr Caplin requiring various minor changes and/or further Planning Applications – the Chair reported that in conversation Mr Caplin had stated that approval had been given to the alterations to conditions. However the planning Department had not yet substantiated this.

10.3.2. Temporary Tree Preservation Order (TPO) on Ash Tree adjacent to brook (renewal required in July) – the Chair reported that it had been confirmed that this TPO had become permanent.

11. Correspondence - other than that circulated by email – None.

Ward Councillor Geary advised the meeting that the MK2050 Report had been released to Ward Councillors but that they were concerned that this should receive a wider audience. It will be made public next week.

12. Councillors/Residents Items

12.1. Better warning signage (at the junction of Mill Road and the Gayhurst road for traffic travelling south - reported 12th December 2015). 'under investigation' (to be included in item 12.2 below). No update.

12.2. Planned visit by the new Head of Highways and Infrastructure – Ward Cllr Geary reported that a date had still not been set.

Ward Cllr Geary
Cllr Bailey

12.3. Defibrillators – The equipment had arrived but was not yet installed.
There had been no information concerning the proposed training session.

12.4. Broadband installation – Councillors had been dismayed to learn that the possibility of an installation date earlier than 2018 was fast receding. It was agreed to invite the relevant officer, Martyn Smith to address the September meeting.

Clerk

12.5. Poor re-surfacing of Stoke Road – It was agreed that although this looked unfinished and bumpy that as MKC's new chosen method for rural roads it should be accepted but closely monitored.

12.6. **NEW** – The Clerk was asked to provide a list of the Parish and Ward Forum dates for the coming year. **Clerk**

12.7. Cllr Anderson requested a dog bin be provided at North End as dog-poo bags continued to be regularly placed in the rubbish bin. **Resolved** a dog bin would be installed between the footpath and bridleway, on a fortnightly emptying schedule. **Clerk**

12.8. Cllr Anderson reported that concern had been raised over parking on the pavement causing pedestrians to walk into the road. Also to be included in Gate Group News report. **Chair**

13. Date of Next Meeting - Thursday 8th September 2016 at 7.30pm at the Village Hall. Meeting closed 8.45pm
signed *date*